

22 July 1988

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J. M. Ray

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NOTE FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Breakfast Bullets for the Week of 25 July 1988

Following are some OL activities which you may wish to include in your discussions with the DCI next week:

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°Renovation of 2430 E Street Complex - Design for the renovation of the 2430 E Street Complex is complete. The new occupants will be evacuees [redacted] If the General Services Administration will not commit to complete the work by mid-December, a contract package for solicitation of bids will be mailed out about 1 August with bid opening scheduled to take place end of August. The contract award will occur five days after the bid opening. [redacted]

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°Space for the Security Evaluation Office (SEO) - In order to meet an immediate requirement for 20-25 people for the Security Evaluation Office (SEO) space requirements, space was designated on the third floor of the Key Building. SEO accepted this space the week of 11 July and requested telephone and Wang service be made available for 20 people the week of 18 July. The requested work has been completed. SEO has moved five people to Key Building to date and plans to move up to ten more people starting the week of 25 July.

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SECRET

25X1 °Dedication Plaque - On 15 July, the dedication plaque for the New Headquarters Building (NHB) was moved from the 1D corridor of the Original Headquarters Building to the 4th floor entrance of the NHB by the contractor, Wood and Stone. We will be submitting suggestions for a ribbon-cutting ceremony to you shortly. [REDACTED]

25X1 °Contract Award for Fence Along Saville Lane - On 15 July, we awarded a \$44,165 contract to the Long Fence Company for construction of a fence along Saville Lane. On 18 July, Miss Utility came to identify power and utility lines located in the area, and on 20 July construction began on the fence. [REDACTED]

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25X1 [REDACTED] John M. Ray [REDACTED]